**[SCHOOL NAME]**

**Date: 1/27/21**

**Time: 2:30pm-3:30pm**

**Location: Virtual**

1. **Roll Call**

|  |  |  |
| --- | --- | --- |
| **Role** | **Name** *(or Vacant)* | **Present or Absent** |
| **Principal** | **Cynthia Gunner** | **Present** |
| **Parent/Guardian** | **James Drue** | **Absent** |
| **Parent/Guardian** | **Courtney Smith** | **Absent** |
| **Parent/Guardian** | **Benita Ross** | **Absent** |
| **Parent/Guardian** | **Tamera Hunter** | **Absent** |
| **Instructional Staff** | **Corey Gray** | **Present** |
| **Instructional Staff** | **Donovan Davis** | **Present** |
| **Instructional Staff** | **Lynair Alston** | **Present** |
| **Community Member** | **Karen Douyon** | **Present** |
| **Community Member** | **TBD** |  |
| **Swing Seat** | **Ivette Redfield** | **Present** |
| **GO Team Advocate** | **Diane Jacobi** | **Present** |

1. **Action Items** *(add items as needed)*
   1. **Approval of Agenda:** **Motion** Passed
   2. **Approval of Previous Minutes: Motion** Passed
   3. **Action Item 1:** Election of Community Chair
   4. **Motion to elect Karen Douyon:** Passed
   5. **Action Item 2:** [Add description of Action Item]

**Motion** [Passes/Fails]

1. **Discussion Items** *(add items as needed)*
   1. **Discussion Item 1**: Presentation of the Budget
   2. **Discussion Item 2**: Principal’s Report
   3. **Discussion Item 3**:
2. **Adjournment**

**Motion** Passed